



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 26 NOVEMBER 2015

AGENDA AND REPORTS

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

THURSDAY, 26 NOVEMBER 2015

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED 18 November 2015

JEAN HUNTER
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

PRESENTATION

Councillor David Bard, former Chairman of the Council from 2013 – 2015, will present cheques following the money raised during his term of office to his chosen charities:

- East Anglian Air Ambulance
- Help for Heroes and the Cambridge Fundraising
- Cambridge Fundraising Committee – Sick Children's Trust

1. APOLOGIES

To receive apologies for absence from Members.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members.

3. REGISTER OF INTERESTS

Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.

4. MINUTES

To authorise the Chairman to sign the minutes of the ordinary meeting and two extraordinary meetings held on 24 September 2015 as a correct record.

(Pages 1 - 16)

5. ANNOUNCEMENTS

To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.

6. QUESTIONS FROM THE PUBLIC

To note that no questions from the public have been received.

7. PETITIONS

To note that no petitions have been received since the last meeting.

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

8 (a) Business Case for Ermine Street Housing and Borrowing and Investment Strategy (Cabinet, 12 November 2015) (Key)

A copy of the report considered by Cabinet on 12 November 2015 is attached, together with a report by the Executive Director (Corporate Services) on the Council's Borrowing and Investment Strategy.

NOTE – the press and the public are likely to be excluded from the meeting during consideration of the appendices relating to the report considered by Cabinet in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972 (exempt information as defined in paragraph 3 of Schedule 12A of the Act).

Council is **RECOMMENDED** to:

- (a) **APPROVE** the expansion of the housing company portfolio over a six year period 2015/16 to 2020/21, as set out in option C of the Cabinet report.
- (b) **APPROVE** the adoption of the five year business plan set out in Appendix B of the Cabinet report.
- (c) **APPROVE** the establishment of three new fixed term posts to deliver the business plan.
- (d) **APPROVE** the establishment of a Board to oversee the work of the company as set out in paragraphs 29 to 31 of the Cabinet report.
- (e) **APPROVE** an amendment to the Council's Borrowing and Investment Strategy to include additional Council capital expenditure and borrowing of £100 million for on-lending to Ermine Street Housing with effect from December 2015.
- (f) **APPROVE** an amendment to the Council's Borrowing and Investment Strategy for the minimum revenue provision to include a fixed and floating charge over or an equity share of an asset of value as a full or partial proxy for the provision.

(Pages 17 - 120)

8 (b) Review of Cambridge Fringes Joint Development Control Committee Terms of Reference to determine City Deal infrastructure schemes (Planning Portfolio Holder Meeting, 17 November 2015)

The report considered at the Planning Portfolio Holder Meeting on 17 November 2015 is attached.

The Planning Portfolio Holder **RECOMMENDED** that Council **SUPPORTS** the proposed changes to the Joint Development Control Committee Terms of Reference, subject to the formal approval of Cambridgeshire County and Cambridge City Councils.

(Pages 121 - 132)

8 (c) Northstowe Joint Development Control Committee (Planning Portfolio Holder

Meeting, 17 November 2015)

The report considered at the Planning Portfolio Holder Meeting on 17 November 2015 is attached.

The Planning Portfolio Holder **RECOMMENDED** to Council that the Northstowe Joint Development Control Committee be wound up and requests further consideration of committee arrangements for the new settlements when there is more clarity about the timing of the relevant strategic decisions.

(Pages 133 - 134)

9. QUESTIONS ON JOINT MEETINGS

To receive any questions on joint meetings.

10. GREATER CAMBRIDGE CITY DEAL

To receive any questions on the Greater Cambridge City Deal.

A copy of the workstream update report considered by the Greater Cambridge City Deal Joint Assembly at its meeting on 13 November 2015 is attached, for information.

(Pages 135 - 140)

11. QUESTIONS FROM COUNCILLORS

11 (a) From Councillor Grenville Chamberlain

“Will the Leader please explain why the Community Chest Fund has exhausted its resources after just 6 months of grants being available this year?”

11 (b) From Councillor Ben Shelton

“How is the Council preparing to help the Government deliver its target of 200,000 starter homes? A recent Shelter report has shown that no one earning a Living Wage will be able to afford a starter home in South Cambridgeshire, how will the Council also ensure that we can still support the housing needs of those on lower incomes?”

11 (c) From Councillor Aidan Van de Weyer

“Could the Leader update the Council on the progress of discussions with Cambridgeshire County Council and the East of England Strategic Migration Partnership relating to the participation of the Council in the Vulnerable Persons Relocation Scheme for Syrian refugees?”

11 (d) From Councillor Bridget Smith

“How many members have taken up the offer of purchasing iPads through the Council and what financial impact has this had on printing costs of papers for Council, Committee and Portfolio Holder Meetings?”

12. NOTICES OF MOTION

12 (a) Standing in the name of Councillor Deborah Roberts

“That this Council agrees with Conservative MP for Elmet and Rothwell, Mr Alec Shelbrooke, that rural communities are facing “death by a thousand cuts” from builders and planners allowing inappropriate developments on towns and villages across the country – this destroys communities, lays waste the green belt and ignores the environment. Much of the development is completely unsustainable (such as lack of water in South Cambridgeshire) and simply reproduces the same mistakes made during the building frenzy of the industrial revolution. 15 years ago the Chief Planning officer for South Cambridgeshire insisted that this

district was “full”. This Council respectfully asks the Prime Minister to implement his promises concerning localism and allow local communities to democratically plot their own futures with the power to reject the centralised environmental atrocities being imposed on the countryside throughout England and Wales by the Government’s planning policies, and its Bristol based inspectors (the Planning Police).”

12 (b) Standing in the name of Councillor Francis Burkitt

“This Council:

- (a) notes the response that CambridgeBOLD has submitted to the City Deal consultation on the Cambourne-to-Cambridge public transport corridor, and that it reflects amendments from the earlier draft that take account of feedback from residents;
- (b) notes that the City Deal Executive Board intends to consider the consultation responses in March 2016, and make a final decision in September 2016;
- (c) given that the City Deal has now launched three public consultations (Cambourne-to-Cambridge, Chisholm Trail, & Call for Evidence) and has more in its pipeline, requests the Chief Executive to bring to Council, for debate, a protocol as to how Members individually, and the Council as a body, should respond to such consultations, whether they be related to transport, planning or other matters.”

12 (c) Standing in the name of Councillor Aidan Van de Weyer

“This Council believes that fiscal decisions should be made at the level of government that is closest to the people affected by those decisions. It therefore believes that decisions on Council funding, including Council Tax rates, should be made by the Council itself wherever possible.

This Council requests that the Government either removes the Council Tax cap entirely or lifts it to a figure of at least 5%.”

13. SCHEDULE OF MEETINGS 2016/17

Council is **RECOMMENDED** to approve the following schedule of meetings for the 2016/17 municipal year:

- 19 May 2016 (Annual General Meeting)
- 21 July 2016
- 22 September 2016
- 24 November 2016
- 26 January 2017
- 23 February 2017

14. CHAIRMAN'S ENGAGEMENTS

To note the following engagements attended by the Chairman and Vice-Chairman since the last Council meeting:

Date	Event	Attended by
24 September 2015	Anglian Water Queen’s Award for Enterprise, Lancaster House Huntingdon	Chairman
27 September 2015	Hemingford Ladies Choir, St Ives Corn Exchange	Chairman
6 October 2015	Mayor of Peterborough Traditional Opening	Chairman

11 October 2015	of Bridge Fair, Peterborough Mayor of Ely Harvest Festival & Civic Service, Ely Cathedral	Vice-Chairman
11 October 2015	Mayor of St Edmundsbury Suffolk Harvest Festival, St Edmundsbury Cathedral	Chairman
23 October 2015	100 th Birthday Celebration for Mrs Doris Abram	Chairman
1 November 2015	Civic Service – Celebrating East Cambridgeshire	Chairman
3 November 2015	Young People of the Year in the whole of Cambridgeshire	Vice-Chairman
7 November 2015	Remembrance Service – Abbey Gardens	Vice-Chairman
8 November 2015	Natyanjali Dance School Anniversary	Vice-Chairman
11 November 2015	Veterans’ Day Ceremony, Madingley	Chairman
11 November 2015	Flag Raising, South Cambridgeshire District Council	Vice-Chairman

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

